



FAIRFAX COUNTY

DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT
12000 Government Center Parkway, Suite 427
Fairfax, Virginia 22035-0013

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V I R G I N I A

Telephone: (703) 324-3201 Fax: (703) 324-3228 TTY 1-800-828-1140

JUL 03 2003

AMENDMENT NO. 1

SUBJECT: Custodial Services – Vacant Dwellings

CONTRACTOR

D & A Maintenance Services
8902 Crandall Road
Lanham, MD 20706

VENDOR CODE

B52-2190368 01

CONTRACT NO.

MT03 664053 11A

Contract MT03 664053 11A is amended to include the following requirement:

The vendor shall be responsible to track work performed under this contract and to reconcile the same. The vendor shall fax all invoices to HCD at 703-273-3121 within two days upon completion of each job. The fax transmission shall show the accurate date and time of the transmission as well as the vendor's name. All invoices shall show clearly the date the service was provided, the date the invoice is submitted and the correct purchase order number.

All other prices, terms and conditions remain the same.

Cathy A. Muse

Cathy A. Muse, CPPO
Director/County Purchasing Agent

ACCEPTANCE:

BY: _____
Signature

Date

Name - Printed

Title

DISTRIBUTION:

Dept. of Housing – Property Improvements
- Frank Grimes
- Linda Cash

Contractor
Contract Administrator-JMB